

SUNNYSIDE ELEMENTARY SCHOOL
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Indianapolis, IN 46236
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SUPERINTENDENT
Dr. Michael C. Copper

PRINCIPAL
Connie Thomas



METROPOLITAN SCHOOL DISTRICT OF
LAWRENCE TOWNSHIP
INDIANAPOLIS, INDIANA

To whom it may concern:

Rachel Chapman successfully completed twelve weeks of student teaching in my first grade classroom at Sunnyside Elementary School. Rachel has a strong work ethic and desire to be an effective teacher. She diligently kept up with all classroom responsibilities which was not an easy task considering the diverse student population she was serving.

During her student teaching experience Rachel implemented an action research plan. She documented behaviors of one particularly challenging student and analyzed data based on her findings.

Rachel is a reflective practitioner. She consistently analyzed lessons taught to think about what went well and what she might do differently. She also kept written reflections on a daily basis. Her willingness to find new ways to teach and to offer different approaches shows that she truly is a lifelong learner. I found Rachel to be a team player and observed her collaboratively working well with others. This character trait makes her an asset to any school system.

Rachel also shined in her efforts with reaching out to our Hispanic population. She drafted ESL newsletters and made some positive phone calls as well as contributed to communication during our parent teacher conferences.

It is my belief that Rachel Chapman will make a wonderful teacher and I am thrilled to welcome such a dedicated and enthusiastic individual into the teaching profession. I would gladly recommend her for any teaching position that might be available.

Sincerely,
Ms. Kim Moore
First Grade Teacher
Sunnyside Elementary

Rachel Chapman

3103 Vicksburg Place Southwest • Decatur, Alabama 35603 • 256.318.6752
<http://rachelchapman.info> • rachel@rachelchapman.info

To be a teacher who encourages children to become students of great character who are life-long learners

April 12, 2009

To whom it may concern:

I am interested in teaching in the state of Alabama around the Birmingham area. After graduating from Anderson University this spring, I will be licensed to teach grades K – 6th and have experience teaching at many grade levels. I hope to use my Spanish minor to enrich the culture of my classroom and meet the needs of Spanish speaking students and families. Please see my attached resume with details about my experiences. You may also find more information on my E-portfolio located at the above web address.

I love to learn and desire to instill that enjoyment of life-long learning into future students. I enjoy teaching and aspire to provide my students with the skills they need to become successful citizens. My experiences student teaching for a year have confirmed my desire to meet the educational needs of young students and have equipped me to teach with confidence and skill. My placements in multiple areas of the school include 12 weeks in both first and fourth grade and 4 weeks in both an ESL/Resource setting and a Special Education Resource classroom. The relationships I have built with talented educators and diverse students fuel my passion to insure all students benefit from quality instruction.

After graduating in Indiana, I will return to Alabama to make the Birmingham area my home. My hope is that I can also begin my career as an educator. If you would like more information about my abilities or references, please email or call me. Thank-you for considering me as a potential candidate for any open teaching positions in your school.

Sincerely,



Rachel Chapman